



APARTMENT AND
COMMERCIAL
LOANS, INC.™
NATIONWIDE SINCE 1997



Pre-Qualification Checklist SBA With Real Estate Or, without Real Estate Three (3) Steps to a Letter of Interest (LOI)

Step 1 - Property Information

1. [Loan Registration](#) - Click here to download Type-In Doc. **No Hand written.**
2. [Executive Summary](#) - Click here to download Type-In Doc. **No Hand written.**
3. Purchase Contract if Applicable.
4. If Purchasing an existing business with or without real estate furnish Current and Historical Operating Statements for past 3 years of the business being purchased.
5. If Rehabilitation include breakdown of hard and soft costs in a source and use document.
6. Pictures of outside four (4) sides and a good front picture of the building in jpg format.
7. If there are tenants. Rent Roll for current month.
8. For Properties with Tenant(s) furnish Current and Historical Operating Statements for the last (3) three years. Historical Operating Statements can be P&L's, Schedule E's, 8825 or Schedule C in owner's tax returns signed by the current owner.

Step 2 - Borrower Information

1. [Current Personal Financial Statement](#). - Click here to download Type-In Doc. **No Hand written**
2. Business and Personal tax returns with all schedules for the past three (3) years.
3. Current Credit Report, less than 90 days old with all three (3) scores. For this Pre-Qualification it's OK for the borrower to pull their own credit report with all three (3) scores from this website www.myfico.com/Products/FICO-Score-3B-Report/ or any other 3 merge credit report source.

Step 3 – How to send the package to us.

Email to: info@aptlending.com

Please do not send in one long attachment.

Separate the documents into many attachments and label them.

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